

**MINUTES**

**CALL TO ORDER/ROLL CALL**

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, August 13, 2024, at 6:00 p.m. Fred Luntsford, Vice-Chairman, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

***Members Present:***

Fred Luntsford, Vice-Chairman  
JH Rivers, Treasurer  
Hibert Tackett, Jr.  
Bob Adkins  
Worley Smith  
Rusty Peters

***Absent:***

Ralph Gilley, Chairman  
Robby Robbins

***Also Present:***

Cody McElroy, Executive Director  
Elaine Minor, Recording Secretary  
Will Sturgill, Wise County PSA Attorney

**PRAYER/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

A motion was made by Bob Adkins, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

**PUBLIC EXPRESSION**

**APPROVAL OF MINUTES**

A motion was made by Rusty Peters, and seconded by JH Rivers, to approve the minutes of the July 16, 2024, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

**PROJECT UPDATES**

Director Cody McElroy submitted project updates on behalf of T&L.

**Pound I/I**

Had a call July 31<sup>st</sup> with US Fish and Wildlife Service and Army Corps of Engineers where we discussed the Big Sandy Cray Fish and made some good progress on the Environmental Process. Finishing Design which is about 99% complete. Awaiting Environmental. Hoping to Bid late this year or the beginning of next year.

**Pound WWTP Upgrades**

The project is about 60% complete per budget. Some big-ticket items should be arriving soon. Project should wrap up by the end of the year.

Director Cody McElroy submitted project updates on behalf of Lane Group

**Banner Sewer**

We have received our final funding from ARC and we have our Environmental clearance from all the parties involved. The Town of Coeburn is submitting everything they need for their Bid as well. We are expecting a meeting with the Town of Coeburn within the next 45 days to discuss moving forward with the project they have in town that runs parallel with this project.

**Pound Water Treatment Plant Improvements**

Holding with VDH for potentially more grant money. Should know within the next month if we will receive possibly another \$400,000 grant money.

**Pound System-Wide Improvements 2023**

Still waiting on the Environmental for the Big Sandy Cray Fish. We have 1 Easement to get done. Should be ready to Bid by mid Fall.

**Appalachia Elementary School Sewer**

All the information has been sent back to ARC and hope to see a contract issued for execution by the County soon.

Director Cody McElroy submitted project updates for Mattern & Craig

**Pound River Interceptor**

Plans and Specs are complete. Still waiting on the Environmental.

**St. Paul Interconnect Study**

We do have verbal approval of the Environmental Report from Rural Development and should receive the letter soon. The PER will get resubmitted since the Environmental is approved. Once both are approved together, we will move to application for funds for construction. We will have to meet again with the Town of St. Paul to make sure everyone agrees to moving forward with the project.

Director Cody McElroy submitted project updates for PSA

**Pound - Pilkenton Peak & Highland Avenue**

Contractors are on the four-lane coming south back toward Southfork and are about to tie into the Southfork intersection within the next couple of weeks. They have laid across the four-lane toward the Town side of Southfork, through casing pipe, and will start next week with pressure reducing vault. Project should be done within 45 days. We are hoping to see the water loss go down more once the project is complete.

**CLOSED SESSION**

A motion was made by Rusty Peters, and seconded by Worley Smith, to go into closed session at 6:14 p.m. under Virginia Code 2.2-3711 (A) (7). The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

A motion was made by Worley Smith, and seconded by Hibert Tackett, to return to open session at 6:23 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by Fred Luntsford, and seconded by JH Rivers, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

**BOARD ACTION ITEMS**

Currently, the PSA has four (4) accounts with the Virginia Investment Pool (VIP) which include our debt service reserve, a Dominion sinking fund, a General Reserve, and a Capital Offset account.

With the number of projects, we are currently undertaking with Pound and our existing systems, our capital account for projects is stretched thin often in between reimbursements by the respective funding agencies. We want to take the approximately \$400,000 in the General Reserve and Capital Offset accounts and transfer those to our capital account to help our cash flow. This will allow us to pay contractors and consultants in a timelier manner while we await reimbursement from agencies. The other alternative would be a separate line of credit, but that would cause the PSA to incur interest charges.

A motion was made by JH Rivers, and seconded by Bob Adkins, to authorize the staff to transfer the funds in the General Reserve and Capital Offset accounts to the Capital Account to assist with cashflow for projects. The vote was as follows.

Ayes	Nays	Abstain	Absent
			Ralph Gilley
			Robby Robbins
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Rusty Peters			

The motion was passed.

**DIRECTOR'S ITEMS**

**WaterPro Conference**

The September Board meeting will be held on the third Tuesday of the month, September 17<sup>th</sup>, because of the Conference.

**FINANCIALS**

None

**BOARD COMMENTS**

**ADJOURNMENT**

A motion was made by Worley Smith, and seconded by Rusty Peters, to adjourn the meeting at 6:35 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Rusty Peters			Ralph Gilley Robby Robbins

The motion was passed.

ATTEST:

Wise County Public Service Authority

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

**CERTIFICATION OF A CLOSED SESSION**

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-2711 (A) (2) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

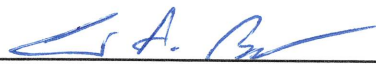
AYES: 6

NAYS: 0


ABSENT DURING VOTE: ~~0~~

ABSENT DURING MEETING: G. Heq, Libby

ATTEST:

  
\_\_\_\_\_  
Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY

  
\_\_\_\_\_  
Chairman

Date: 8/13/24