

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, December 9, 2025, at 6:00 p.m. Ralph Gilley, Chairman, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers, Treasurer
Hibert Tackett, Jr.
Rusty Peters
Robby Robbins
Worley Smith

Absent:

Bob Adkins

Also Present:

Cody McElroy, Executive Director
Will Sturgill, Wise County PSA Attorney
Alexis Fleming, Recording Secretary

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Worley Smith, and seconded by Robby Robbins, to approve the agenda as amended. The vote was as follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Robby Robbins, and seconded by Rusty Peters, to approve the minutes of the November 11, 2025, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Pound I/I

We readvertised this project for a short time, thinking we would be using emergency procurement funds, as with the Pound Interceptor project, but surprisingly, we had a bidder on the second bid date. We received a bid from MC3 Solutions out of Elliston, Virginia, with an office in Kingsport. The bid came in at just over \$11 million, which is more than we have anticipated, so before we recommend award, we will evaluate with our engineer and look at our funding after we get things wrapped up with the interceptor project. We hope to have a recommendation for award by next month

Pound WWTP Upgrades

Sewer plant upgrades are complete. The contractor is done and they have pulled off site. We just need to finish up some paperwork with them. The O&M manual is still being updated and revised by T&L; this is the last thing we lack to do close-out with DEQ. I am anticipating this month they get submitted, and hopefully next month we can close out the project.

Carfax

We have contracts back and approval on everything, and we have funding closing on December 18th. Once the electrical components are ordered, it will take around 4 to 6 months to arrive, but once they get here, work can begin.

Banner Sewer

I am hoping to hear this week, or early next week of any additional funding through the governor's office through DHCD and ARC funding. We requested an additional \$1.5 million for the shortfall, and we are just waiting for allocations from the governor's office that will hopefully be executed by next week.

Pound System-Wide Improvements 2023

They're having better luck making movement up Rt. 83, as they're out of rock and can do some better digging. We didn't have a November progress meeting due to the Thanksgiving holiday, but I believe at our December meeting we will see that they are close to finishing up Rt 83. When that funding closes on December 18th, that had more funds available for waterline replacement that we are anticipating well start adding that work back in as well

Pound WTP & Tank Projects

The tanks are progressing. We have to do some undercut on the Pilkenton Peak tank, as we thought it was just shallow bedrock, but after geotechnical borings, we hit three separate boulders in three separate locations. As a result, we are having to excavate a little bit more, put some stone back, but some contingencies we had planned for. The water plant project is back at the health department for review with the changes we have made to get ready to readvertise and redesign. We are hopeful that we hear back soon with the go ahead to readvertise.

Pole Bridge Waterline Replace.

We received bids and awarded that a last month's meetings. Rural Development is back to work with the federal government, but they're slow moving. With the Ag budget being funded in the continuing resolution, this is good because it funds rural development, however they don't know yet when things will get released and pushed forward, so they've been working through restarting and getting some paperwork completed on their side. With that, I think it will probably be early next year before we get moving towards construction.

Appalachia Elementary School Sewer

The design is getting finalized from our meeting last month and we are hopefully close to submitting to the Health Department for the permit. Once we get that permit in hand, we'll come back and have a discussion with the Board with Mountain Empire's plans being more or less public, with their changes to that facility, and see how we'd like to progress, but I would like to get the permit approved and in hand, that way we are ready to react if something needs to happen quickly.

Director Cody McElroy submitted project updates for Mattern & Craig

Pound River Interceptor

We have board action item tonight for the Board to award this project under emergency procurement. We have a meeting scheduled with Fish and Wildlife to try to get them back in the loop. Due to some changes in scope, we are having less impact on the river, and we are hoping they don't treat this as a new project and delay us even further.

St. Paul Interconnect Study

We are still waiting on Rural Development for this project. Coming out of furlough, Kentucky's engineer left his position, so there is no engineer for Kentucky or Virginia and there is a federal hiring freeze, so we are in a "hurry up and wait" with the federal government. As soon as we hear from RD we will begin conversations with St. Paul again about how they would like to proceed.

Director Cody McElroy submitted project updates for PSA

Riverview Extension Project

We started construction on this project on December 1st. They are currently in rock and laid around 40 ft of line last week. We didn't anticipate this much rock due to it being right on the river. We are making slow progress but are continuing to work.

CLOSED SESSION

A motion was made by Robby Robbins, and seconded by J.H. Rivers, to go into closed session at 6:13 p.m. under Virginia Code 2.2-3.711(A)(8). The vote follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

A motion was made by Robby Robbins, and seconded by Rusty Peters, return to open session at 6:27 p.m. The vote follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by J.H. Rivers, and seconded by Robby Robbins, to adopt the resolution. The vote follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

BOARD ACTION ITEMS

As the Board is aware, we have been working with Portland Utilities utilizing emergency procurement measures to work towards completion of the Pound Interceptor Replacement Project in Pound. This project, consisting of three (3) contracts is required as part of our DEQ Consent Order which came with the consolidation of Pound's utilities. The PSA attempted to receive bids on two (2) separate occasions through public advertisement with no bids submitted.

As the attached recommendation letter from Mattern & Craig details and the attached contract, we are now in a position with pricing for the work to be performed.

Therefore, I am recommending the Board award the Pound Interceptor Replacement Project Contracts 1, 2, and 3 to Portland Utilities in the amount of \$10,351,672.00 pending legal review and funding agency concurrence. We will post the details of the award per the VPPA requirements should the Board award the contract.

A motion was made by Robby Robbins and seconded by Worley Smith, to award the Pound Interceptor Replacement Project Contracts 1, 2, and 3 to Portland Utilities in the amount of \$10,351,672.00 pending legal review and funding agency concurrence.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

In addition to last month's resolution adopted by the Board, we need to adopt a supplemental resolution with the specific terms of the bond and financing included.

Therefore, I am recommending the Board make a motion to approve the attached Resolution for the BIL-04S-22 project.

A motion was made by Robby Robbins and seconded by Rusty Peters, to approve the attached Resolution for the BIL-04S-22 project.

Ayes	Nays	Abstain	Absent
JH Rivers			Bob Adkins
Hibert Tackett, Jr.			
Fred Luntsford			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			

The motion was passed.

DIRECTOR'S ITEMS

Holiday Schedule Update

An update to our schedule for the upcoming holiday season: we will be closed Christmas Eve, Christmas day, and the day after Christmas, following the courthouse schedule. We have adjusted our garbage route to give our employees some time off.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Worley Smith and seconded by Robby Robbins, to adjourn the meeting at 6:50 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
JH Rivers			Fred Luntsford
Hibert Tackett, Jr.			
Rusty Peters			
Worley Smith			
Robby Robbins			
Ralph Gilley			
Bob Adkins			

The motion was passed.

ATTEST:

Wise County Public Service Authority

Director

Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

AYES: 7

NAYS: 0

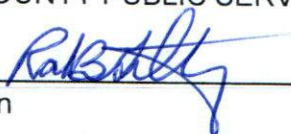
ABSENT DURING VOTE:

ABSENT DURING MEETING: Alkins

ATTEST:


Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY


Chairman

Date: 12/9/25