

Minutes

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, May 9, 2023, at 6:00 p.m. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins
Ruthie Rainey
Ralph Gilley, Chairman

Absent:

Also Present:

Cody McElroy, Executive Director
Chelsie Hall, Recording Secretary
Will Sturgill, Wise County PSA Attorney

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Worley Smith, and seconded by Ralph Gilley, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Bob Adkins, and seconded by Worley Smith, to approve the minutes of the April 18, 2023, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford		Ralph Gilley	
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
JH Rivers			

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Hamilton Town Sewer Extension

The project is about 76% completed and is anticipated to be finished mid-June. Almost ready to start hooking into houses.

Lower Bold Camp

The Cray Fish Surveys are being done this week to ensure there are no Big Sandy Cray Fish in the area and if there are, they will be moved. Anticipating digging to begin next Monday, May 15, 2023, to start installing pipe.

Pound WWTP Upgrades

The contractor has not provided a start date due to issues with materials. The equipment is not much of an issue but the electrical components and one of the main switch gears for the plant is roughly an 80-week lead time. We recommended that they start in July and do 2-3 months of work then pause the project and start back once they are ready which may take 6-8 months for that to happen.

Pound I/I Projects

The project is still going through design.

Director Cody McElroy submitted project updates on behalf of The Lane Group.

Banner Sewer

A meeting with DEQ was held today, May 9, 2023, in an attempt to get more funding for the project and reduce the scope in the first phase to about half of what it originally was. We are waiting to hear back from the Department of Housing and Community Development since we submitted a similar plan to them. They will be meeting this Friday, May 12, 2023, to look at it. We are hoping to get part of the project up and running so it can set us up for another phase to get the original 53 houses, but the first phase would only have 24.

Pound System-Wide Improvements 2023

This is a new project that had recently been awarded for more water system replacement. This will be around the state route 83 corridor and some of the old Indian Creek area to replace some of the waterline that we are having issues with. This is just beginning to start with design.

Pound Water Treatment Plant Improvements

The plans and specs were received last week, and they are being reviewed internally. They are expected to be approved quickly then be sent to the Health Department for review.

Director Cody McElroy submitted project updates for Mattern & Craig

Pound River Interceptor

The final design is wrapping up. The environmental processing is starting, which will be the most time-consuming portion of the project. They are scheduled for the first and third weeks of June to do the initial Cray Fish surveys and start the plan of action. Once that is completed the permit application will be started which will most likely take 12-18 months to get through that entire process, including the Army Corp of Engineers.

St. Paul Interconnect Study

This project is starting up and we have some data flowing from our water plant production. Cody McElroy met with the new town manager, Chad Monday, at the end of

April. They have shared some information about their water plant production so we are working on what will need to be done to connect the two together and start the study. It is anticipated to be wrapped up on the engineering side in the next 2-3 months.

Director Cody McElroy submitted project updates for PSA

Bear Creek Community Water

We now have approvals to bid from the Health Department and VDOT. The ARC contract has been signed by Mr. Hatfield at the county level. We are now waiting for the DHCD in Richmond to sign. We are ready to go to bid as soon as it is signed and hopefully it will be received in the next 6 weeks.

Family Crisis Utilities

This project is about 95% complete. The 2-inch water meter was just delivered and will be installed. We are still waiting for the pressure reducing valves. They have been making their final connections so hopefully in the next month it will be completed.

Chairman, Ralph Gilley asked since we have 5 different projects in pound how many funding agencies are involved and if there would be any benefit in one firm covering all those projects? Director, Cody McElroy answered by stating there are 3 funding agencies and they have been divided based on everyone's strengths and weaknesses to make sure the schedule stays aggressive. Sewer is being funded by DEQ and DHCD has some money in it. The water projects are from the Health Department for now. Another firm was added in the fall of 2020 for more depth to make sure we can cover the number of our projects.

Appy Elementary STP

Still working with the college and county to make sure the funding is in place. Should see it move to consultant next month.

BOARD ACTION ITEMS

JH Rivers made the motion to approve the FY24 Budget, Ruthie Rainey seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Worley Smith made the motion to approve the FY24 Rates and Fees, Ralph seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Director, Cody McElroy presented and explained the Job Order Contracting procurement with the benefits it could have for the PSA and the county. Fred Luntsford made the motion to approve the authorization to advertise the Job Order Contracting procurement, JH Rivers seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Director, Cody McElroy presented the idea of applying for VDH's Equitable Access to Drinking Water Fund and explained that we were contacted by the Richmond office of Drinking Water for the Health Department due to the pound projects. Worley Smith made the motion to approve the authorization to apply for VDH's Equitable Access to Drinking Water Fund, Bob Adkins seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Director, Cody McElroy presented the Appy Elementary MOU and stated that he and Wise County PSA Attorney, Will Sturgill met with the town mayor, manager, and clerk today, May 9, 2023, to go through the purchase contract that was started in December. Hibert Tackett, Jr. made the motion to approve the Clintwood water purchase Contract as presented, Ruthie Rainey seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Director, Cody McElroy stated that the college is putting \$125,000 toward the project, the PSA will handle the design, and the county will see the project through as required by DEQ. JH Rivers made the motion to approve the Appy Elementary MOU as presented, Ruthie Rainey seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

DIRECTOR'S ITEMS

Town of Pound ARPA spending update

As requested by the Board last month, a recap of the ARPA funds received from the Town and a history of expenses was presented. We received \$449,193.44 in June 2021. A lot of that was spent paying invoices for Pound and the emergencies that they were in but the main expenses were as follows.

- Belt press for WWTP:	\$218,605.00
- McFall work for Pound:	\$ 20,065.00
- Engineering/projects:	\$ 97,366.57
- EMI testing:	\$ 3,105.75
- Mini-excavator:	\$ 49,850.00
- Sludge pump & VFD:	\$ 5,000.00
- GPS unit:	\$ 12,201.12
- Electrical work for belt press:	\$ 25,000.00
- WWTP Roof:	\$ 18,000.00

We then received right at \$400,000.00 in September 2022, but returned \$56,000.00 and some change back to NPB to restore the accounts that were erroneously given to us which left us with \$344,815.24.

We do have some planned expenses that are ongoing which are as follows.

- (2) trucks for fleet due to increased maintenance in Pound ~ \$175,000
- Sewer expenses with new projects
- Additional fleet as needed

Fred Luntsford requested that we get a listing of the accounts that the funds were returned to.

FY23 Budget update

We had more investments this year as we continue to grow with sewer, garbage, and the pound projects. The transfers for our accounts will be seen next month. Our sewer is the healthiest account that we have so we may see money moved from sewer to water this year whereas years past we have seen money from water to sewer.

Kentucky Water update

On April 26, 2023, we were contacted by an individual that works with the state of Kentucky. He is also working with the water authority in Letcher County and wanted to see about getting water to the Flat Gap area of the Eolia side of Kentucky. The EPA is aware of the water quality issues in that area. We advised that we could not provide water to the area for less than what we charge in our own county. There was a follow-up meeting on May 4, 2023, with Letcher County Water Districts general manager, the individual from the state, and their engineer. They have a plan of 4 phases where 65 homes would be included in the first phase and are asking us to provide water to those customers. Once they are ready, we will work on the contract to get it laid out provide water to them.

FINANCIALS

None

BOARD COMMENTS

Fred Luntsford wanted to welcome Chelsie Hall as the newest employee and Recording Secretary.

ADJOURNMENT

A motion was made by Worley Smith, and seconded by Ruthie Rainey, to adjourn the meeting at 6:40 p.m. The vote was as follows.

Ayes

Nays

Abstain


Absent

Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins
Ruthie Rainey
Ralph Gilley

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman