

## Minutes

### CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, June 13, 2023, at 6:00 p.m. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

#### ***Members Present:***

Fred Luntsford, Vice-Chairman  
JH Rivers  
Hibert Tackett, Jr.  
Bob Adkins  
Worley Smith  
Robby Robbins  
Ruthie Rainey - Virtual  
Ralph Gilley, Chairman

#### ***Absent:***

#### ***Also Present:***

Cody McElroy, Executive Director  
Chelsie Hall, Recording Secretary  
Will Sturgill, Wise County PSA Attorney

### PRAYER/PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

A motion was made by Robby Robbins, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

### PUBLIC EXPRESSION

## **APPROVAL OF MINUTES**

A motion was made by Robby Robbins, and seconded by Fred Luntsford, to approve the minutes of the May 9, 2023, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
JH Rivers			

The motion was passed.

## **PROJECT UPDATES**

Director Cody McElroy submitted project updates on behalf of T&L.

### **Hamilton Town Sewer Extension**

The project is winding down. The contractor requested substantial completion on June 12, 2023. All 13 homes and customers have been connected to our sewer system. The septic tanks have been pumped and they are finishing collapsing those. They are working to schedule the final/substantial inspection to get the punch list developed.

### **Lower Bold Camp**

This project is under construction, which was started last month. This is a tough project since the road is very narrow. Most of the work will be done in the creek and on the bank of the creek. There have been issues with the trenches collapsing and sloping. The contractor was hoping to be finished with three river crossings by June 30, 2023, due to the time of year constraint from July 1<sup>st</sup> to October 31<sup>st</sup> for the Big Sandy Cray Fish but it does not look like that will be accomplished. They will get as much as they can done through June 30<sup>th</sup>. If state agencies allow it, they would like to do work outside the creek during the constraint time frame.

### **Pound WWTP Upgrades**

Notice preceded for July 10<sup>th</sup>. A couple months of work will be done with the press building, which is a pre-engineered metal building. The work will stop while they wait for the electrical equipment, which could possibly be a year or so from now. Once they have enough material and equipment, the project will get back up and running to let them finish.



### **Pound I/I Projects**

The projects are under design. Surveying is being done in the field and we are on schedule.

Director Cody McElroy submitted project updates on behalf of The Lane Group.

### **Banner Sewer**

We have spoken to DHCD about how to make this a viable project and about cutting the project in half. DHCD then proposed funding for the entire project. This will have to be presented to the Board of Supervisors, which will probably be done at the August meeting. There will be a transfer of funds that are not being used from Glay-Morgan to hopefully give us more ARC for the Banner project. DEQ is also wanting us to fix the additional part of the Coeburn system, the remaining 1,200 feet or so that we split with them originally, if Coeburn agrees.

### **Pound System-Wide Improvements 2023**

This project is under design, and we should have some plan sheets in the next month or so that we can start looking at with the contractor.

### **Pound Water Treatment Plant Improvements**

The plans for this project are about to be submitted to the Heath Department around July 1<sup>st</sup>. This design is complete.

Chairman Ralph Gilley asked how the Banner Sewer project will be worked out with Coeburn. Director Cody McElroy stated that it is unclear since there are newer members on their council, but we are hopeful. This should help us and them. Attorney Will Sturgill added that there are a couple of people working to get a meeting with them on this matter.

Director Cody McElroy submitted project updates for Mattern & Craig

### **Pound River Interceptor**

Biological surveys were started last week and found several Big Sandy Cray Fish as anticipated. They will be doing another sweep next week for that also. This project will most likely have time restrictions also from July through October due to the Big Sandy Cray Fish. This project is progressing as expected.

### **St. Paul Interconnect Study**

The contractor has received some final information from St. Paul on flow data, the water plant, etc. We are hoping to have more information on the study soon. There is a possible component involved with Russell County PSA, Copper Creek area, since it is not currently served with a public utility and there are no accesses near them. We may be able to sell directly to them or through St. Paul. This would include 400-500 homes in the Copper Creek Area.

Robby Robbins asked if this would be all of copper creek or where it would be. Director Cody McElroy replied by stating they have water to the end of Castlewood and would most likely hook in there to go towards Copper Creek, assuming it would be to the school and the surrounding area. We are not sure how far exactly it would go past the school, but they are looking for a way to get water there efficiently.

Director Cody McElroy submitted project updates for PSA

**Bear Creek Community Water**

The pre bid on the project was today and there were two contractors at the pre bid, which were Boyd's Construction and Traxon, which used to be SB Construction. McFall Excavating also has plans but was not able to make the pre bid today. The bid is opening on the 27<sup>th</sup>. This project will have 11 connections, so we are happy that it is moving forward.

**Family Crisis Utilities**

Their account was opened yesterday so they are hoping to start moving people in starting in July. We are closing out for utilities but we still have a few things left on the punch list, but their water and sewer is active.

**Appy Elementary STP**

We are still waiting for the MOU to be approved to be signed between us, the county, and Mountain Empire. We have not heard back about this approval yet.

Worley Smith asked if the Family Crisis Center Utilities project is near The Cave Church and if that will be for individuals in need of housing. Director Cody McElroy confirmed the location and purpose of the Center.

**BOARD ACTION ITEMS**

Fred Luntsford made the motion to approve the permanent transfer of up to \$260,000 from sewer operating fund to garbage operating fund for O&M costs, JH Rivers seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			



The motion was passed.

Fred Luntsford made the motion to approve the permanent transfer of \$167,600 from water operating fund to garbage fund in the VIP General Reserve account to restore funds used to purchase 4x4 truck while awaiting RD closing, Worley Smith seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Robby Robbins made the motion to approve the adoption of RD Loan Resolution for closing on new 4x4 garbage truck, Fred Luntsford seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

JH Rivers made the motion to approve the authorization of Director and Legal Counsel to begin wholesale water agreement with Letcher County Water and Sewer District, Robby Robbins seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
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Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Robby Robbins made the motion to approve the purchase of the Riddle property and authorize the Chairman to execute the closing documents in the amount of \$15,000, Ralph Gilley seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
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Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Robby Robbins made the motion to approve the purchase of the Pilkenton-Trosper property and authorize the Chairman to execute the closing documents in the amount of \$25,000, Ralph Gilley seconded the motion. The vote was as follows.

Ayes	Nays	Abstain	Absent
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Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			
Ralph Gilley			

The motion was passed.

Fred Luntsford asked if this was for the installation of water tanks in Pound and if it would contribute to the Letcher County Project. Director Cody McElroy confirmed both were correct.

Hibert Tackett asked where the location of where the tanks will be placed. Director Cody McElroy stated that one would be near the plant at the edge of the field and the other would be on a flat above the existing tank.

Bob Adkins asked if this would be a good location for the tank. Director Cody McElroy stated that it would be.

Robby Robbins asked if we currently had water in Russell, Scott, or Dickenson counties. Director Cody McElroy stated that we do not.

## **DIRECTOR'S ITEMS**

### **VDH Equitable Access to Drinking Water Grant Award**

We were awarded \$411,648.96 for this grant. It was approved on June 2<sup>nd</sup> as submitted. This will go directly into our water account.

### **PSA Campus Updates**

There are three major updates that will be happening on the PSA campus. We are adding security cameras to the inside and outside of the new shop and it should be done this week. There will be a security fence going around the perimeter of the property that will be behind the customer area and will have a few gates for vehicle access. Behind the new mechanic shop, we are adding fuel tanks for our fleet. We spoke to the owner of the gas station we use currently about this as well. The tanks we are putting in will be a 2,000-gallon diesel tank, 1,000-gallon gas tank, and a 330 tote of DEF since all the new diesel vehicles require DEF. We will have our own fuel management system so we can track the vehicles and drivers who use the fuel tanks. This may also save us some money due to the price not being marked up, such as those at gas stations. The forms are in place for the slabs to place the fuel tanks on and we hope those will be poured next week.

## **FINANCIALS**

None

## **BOARD COMMENTS**

Robby Robins stated that he is happy with everything we are doing for Letcher County.

## **ADJOURNMENT**

A motion was made by Fred Luntsford, and seconded by Worley Smith, to adjourn the meeting at 6:26 p.m. The vote was as follows.

Ayes

Nays

Abstain

Absent

Fred Luntsford  
JH Rivers  
Hibert Tackett, Jr.  
Bob Adkins  
Worley Smith  
Robby Robbins  
Ruthie Rainey  
Ralph Gilley

The motion was passed.

ATTEST:

Wise County Public Service Authority

  
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Director

  
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Chairman