

**MINUTES**

**CALL TO ORDER/ROLL CALL**

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, July 16, 2024, at 6:00 p.m. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

***Members Present:***

Ralph Gilley, Chairman  
Fred Luntsford, Vice-Chairman  
JH Rivers  
Hibert Tackett, Jr.  
Worley Smith  
Robby Robbins via phone  
Rusty Peters

***Absent:***

Bob Adkins

***Also Present:***

Cody McElroy, Executive Director  
Will Sturgill, Wise County PSA Attorney

**PRAYER/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

A motion was made by JH Rivers, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			Bob Adkins
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Worley Smith			
Robby Robbins			
Rusty Peters			

The motion was passed.

**PUBLIC EXPRESSION**

**APPROVAL OF MINUTES**

A motion was made by Rusty Peters, and seconded by Ralph Gilley, to approve the minutes of the June 11, 2024, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Worley Smith Robby Robbins Rusty Peters			Bob Adkins

The motion was passed.

**PROJECT UPDATES**

Director Cody McElroy submitted project updates on behalf of T&L.

**Pound I/I**

Still researching and studying the Big Sandy Cray Fish. Finishing some plan revisions and getting ready for Easement acquisition.

**Lower Bold Camp**

The final pay app was submitted, and the punch list is complete. The project is now closed out.

**Pound WWTP Upgrades**

Project is moving along and about to put the first clarifier back online and take the second one down for repair. VDOT is working on the road slide which will allow us to get the fence installation done. Project should be completed by the end of the year.

Director Cody McElroy submitted project updates on behalf of Lane Group

**Banner Sewer**

Still waiting for ARC funding to be shifted from one project to another. This is our last piece of funding. Will be scheduling a meeting with The Town of Coeburn.

**Pound Water Treatment Plant Improvements**

Division 2 was awarded. Working with VDH to get more funding. One loan on the project will be eliminated.

**Pound System-Wide Improvements 2023**

Still waiting on the Environmental. Once this is completed, we can get access to the DHCD money. VDH money is already there, and plans are approved. We have one Easement to get done.

**Appalachia Elementary School Sewer**

Received the revised cost estimate for the onsite system from the consultant and it has been sent to Lenowisco. ARC is working diligently to get this moving forward and get the contract closed for the funding. Design and construction will carry on until Fall. There have not been any recent changes with Mountain Empire.

Director Cody McElroy submitted project updates for Mattern & Craig

**Pound River Interceptor**

We are under our option contract to buy the pump station land that was approved in October. Still waiting on Environmental. Getting ready to start easement acquisitions.

**St. Paul Interconnect Study**

PER has been submitted to RD for comment and approval. The Environmental is finishing up.

Director Cody McElroy submitted project updates for PSA

**Pound - Pilkenton Peak & Highland Avenue**

The contractor is making good progress. They have finished the work on Highland Avenue along the Post Office and over on Bold Camp side and tied in the new system to the existing system, abandoning the old asbestos pipe on Highland Avenue. There has been a significant drop in our water loss with just one street completed. There has been a decrease of 4 hours run time at the plant. The contractor is now moving over to the four-lane area down toward South Fork intersection.

**CLOSED SESSION**

A motion was made by Fred Luntsford, and seconded by Worley Smith, to go into closed session at 6:23 p.m. under Virginia Code 2.2-3711 (A) (7). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Worley Smith Robby Robbins Rusty Peters			Bob Adkins

The motion was passed.

A motion was made by Fred Luntsford, and seconded by Rusty Peters, to return to open session at 6:36 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Worley Smith Robby Robbins Rusty Peters			Bob Adkins

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Worley Smith, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Worley Smith Robby Robbins Rusty Peters			Bob Adkins

The motion was passed.

**BOARD ACTION ITEMS**

Worker’s Compensation Resolution FY24-25

Per our insurance carrier, VaCorp, each year the Board must elect to include themselves on the PSA’s Workers Compensation coverage. The Board has elected to do so in the past.

A motion was made by Fred Luntsford, and seconded by Hibert Tackett, that the Board elect to be included in the PSA’s Workers Compensation coverage and adopt the attached resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent Bob Adkins
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Worley Smith			
Robby Robbins			
Rusty Peters			

The motion was passed.

Town of Clintwood Water Rate Adjustment

Per our agreement with the Town of Clintwood for water purchases to serve the Pound area, they have given 90-day notice of an \$0.08 increase per thousand gallons to take effect September 18, 2024. This is anticipated from discussions with the Mayor in May.

A motion was made by Fred Luntsford, and seconded by Rusty Peters, that the Board accept this rate increase and authorize the Executive Director to sign the agreement amendment to acknowledge the rate increase. The vote was as follows.

Ayes	Nays	Abstain	Absent Bob Adkins
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Worley Smith			
Robby Robbins			
Rusty Peters			

The motion was passed.

**DIRECTOR'S ITEMS**

With our FY24 ending, we are pleased with our staff and the support of the Board to end the year with a surplus. In June we were able to pay off one project loan for \$50,000 and a second project loan for \$80,000 to VRA. Also, we were able to pay off about \$55,000 for the service truck loans. A new dump truck was purchased with cash. Each department head was able to purchase some needed equipment also.

**FINANCIALS**

None

**BOARD COMMENTS**

**ADJOURNMENT**

A motion was made by Worley Smith, and seconded by Rusty Peters, to adjourn the meeting at 6:45 p.m. The vote was as follows.

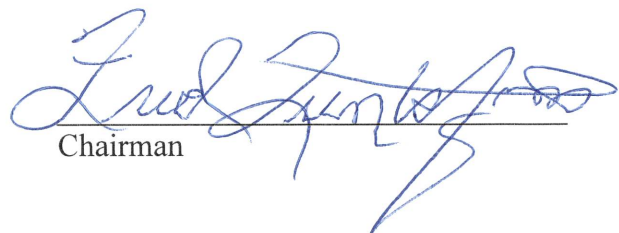
Ayes	Nays	Abstain	Absent
Ralph Gilley			Bob Adkins
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Worley Smith			
Robby Robbins			
Rusty Peters			

The motion was passed.

ATTEST:

Wise County Public Service Authority

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

**CERTIFICATION OF A CLOSED SESSION**

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3711 (4) (2) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

AYES: 7

NAYS: 0

ABSENT DURING VOTE:

ABSENT DURING MEETING: *Adkins*

ATTEST:

*C. A. Mc*  
Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY

*RapB...*  
Chairman

Date: 7/16/24