

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, January 10, 2023 at 6:00 p.m. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

Absent:

Ruthie Rainey

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney
John Broskey, Lane Group

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Robby Robbins, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins			Ruthie Rainey

The motion was passed.

REORGANIZATION

A motion was made by Fred Luntsford, and seconded by JH Rivers, to nominate Cody McElroy to be the temporary Chairman. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins			Ruthie Rainey

The motion was passed.

Temporary Chairman Cody McElroy opened nominations for election of officers.

Fred Luntsford nominated Ralph Gilley for Chairman. JH Rivers made a motion to cease nominations and appoint Ralph Gilley Chairman by acclimation. The motion was seconded by Fred Luntsford. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins		Ralph Gilley	Ruthie Rainey

The motion was passed.

Cody McElroy turned the meeting over to the re-elected Chairman Ralph Gilley.

JH Rivers nominated Fred Luntsford for Vice-Chairman. Robby Robbins made a motion to cease nominations and appoint Fred Luntsford Vice-Chairman by acclimation. The motion was seconded by JH Rivers. The vote was as follows.

Ayes	Nays	Abstain	Absent Ruthie Rainey
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

Robby Robbins nominated JH Rivers for Treasurer. Fred Luntsford made a motion to cease nominations and appoint JH Rivers Treasurer by acclimation. The motion was seconded by Worley Smith. The vote was as follows.

Ayes	Nays	Abstain	Absent Ruthie Rainey
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

A motion was made by Fred Luntsford, and seconded by Worley Smith, to leave the meeting time every month at 6:00 p.m. on the dates recommended in the Board packet. The vote was as follows.

Ayes	Nays	Abstain	Absent Ruthie Rainey
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

A motion was made by Robby Robbins, and seconded by Fred Luntsford, to adopt the Robert's Rules of Order. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins			Ruthie Rainey

The motion was passed.

A motion was made by Robby Robbins, and seconded by JH Rivers, to adopt a tie vote as being a No vote. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins			Ruthie Rainey

The motion was passed.

Ralph Gilley advised the Board the Conflicts of Interest Filings need to be turned into Director Cody McElroy by February 1, 2023.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by JH Rivers, and seconded by Worley Smith, to approve the minutes of the December 13, 2022 meeting as presented. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey

Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

PROJECT UPDATES

John Broskey submitted project updates on behalf of Lane Group

Banner Sewer

The ARPA application was submitted to DEQ by December 15th for \$1.76 million. Hoping to hear back by end of February.

Glamorgan Sewer

An ARPA application was submitted for extra funding. Still need Environmental approval. Will be advertised in the paper January 13th and want to open Bids in the middle of February.

Upper Guest River Sewer Phase 1

An ARPA application was submitted for \$1.7 million.

Appalachia Elementary

The sewer treatment plant will be taken out and the sewer will be pumped to the Town of Appalachia's system. A regular DEQ application was submitted back in the summer and then an ARPA application was submitted.

Director Cody McElroy submitted project updates on behalf of T&L.

Hamilton Town Sewer Extension

Construction has begun within the last week. The equipment is there waiting to do manholes, piping is on site, and they have been clearing the property of trees and marking everything. This is a 13-home connection off Freeman Road near Esserville.

Lower Bold Camp

The project was advertised for Bids on January 8th. There will be a Pre-Bid near the end of this month and will open Bids in early February.

Pound WWTP Upgrades

The project was advertised for Bids on January 8th. There will be a Pre-Bid near the end of this month and will open Bids in early February.

Director Cody McElroy submitted project updates for Mattern & Craig project

Pound River Interceptor

Project is in preliminary design and working on the Environmental Process. Will probably be a year before receiving the Environmental approval.

Director Cody McElroy submitted project updates for PSA projects

Family Crisis Utilities

Construction was started early December. The water system part is almost complete. The construction on the sewer will be more difficult and will begin soon. Construction should be completed within the next 60 days.

BOARD ACTION ITEMS

In 2020 the PSA commissioned Lane Group to do a system-wide water study that included modeling of our system with the intent to apply for funding from RD for construction funds to replace aging parts of the system and construct projects to help with the efficiencies of our operations. Rural Development has taken the engineering and environmental studies completed by The Lane Group and has offered the PSA a funding package of \$4,788,000 for the replacement of the Coeburn Mountain area water system, new elevated tank at Coeburn Mountain, and several small upgrades across the system for efficiencies of operation. This funding offer from RD includes \$3,586,000 in grant and \$1,202,000 in loan for a term of 40 years. The Board needs to adopt a loan resolution as part of the funding package to access the money and begin the project process. An RFP is currently out for design services and will be presented at the February meeting for an award to the selected firm once the evaluation process is completed.

A motion was made by Worley Smith, and seconded by JH Rivers, that the Board adopt the attached Loan Resolution from RD for the System Wide Improvements Project as presented. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey

Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

The PSA has used the Rural Development Community Facilities Program two other times for community facilities which is geared toward vehicles and equipment. We purchased three service trucks through this program two years ago and our garbage trucks.

As our solid waste collection service continues to grow and we see the need for better equipment, we need to apply to Rural Development Community Facilities Program once again for assistance in purchasing another garbage truck. The truck sought after this time will be a smaller, 4-wheel drive truck with an 8-cy body that we can use for both the anticipated residential backdoor pickup, but also in bad weather events to service other areas. We currently have approximately 736 residential customers and 53 dumpsters out. We have made capital investments in both cans and dumpsters to do what we need for the near future. We are quickly approaching \$16,000 a month in revenue for the solid waste service. However, another reliable and smaller truck will be of great benefit. We have located a manufacturer in Minnesota who can provide the truck we need and build it in February. The cost of the truck is \$164,900 plus \$2,700 for delivery. We need to assemble our funding application that includes a resolution of the governing body of the Wise County Public Service Authority.

A motion was made by Robby Robbins, and seconded by Worley Smith, that the Board adopt the attached Resolution of Governing Body for the community facilities funding application as presented. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey

Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

DIRECTOR'S ITEMS

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Ralph Gilley, and seconded by Robby Robbins, to adjourn the meeting at 6:30 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins			Ruthie Rainey

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman