

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, January 11, 2022 at 6:00 p.m. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

Absent:

Robby Robbins

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Fred Luntsford, and seconded by Worley Smith, to approve the agenda with the exception of moving the Closed Session after Director Items. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

REORGANIZATION

A motion was made by JH Rivers, and seconded by Fred Luntsford, to nominate Cody McElroy to be the temporary Chairman. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

Temporary Chairman Cody McElroy opened nominations for election of officers.

Fred Luntsford nominated Ralph Gilley for Chairman. JH Rivers made a motion to cease nominations and appoint Ralph Gilley Chairman by acclamation. The motion was seconded by Fred Luntsford. The vote was as follows.

Ayes	Nays	Abstain	Absent
Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey		Ralph Gilley	Robby Robbins

The motion was passed.

Cody McElroy turned the meeting over to the re-elected Chairman Ralph Gilley.

Ralph Gilley nominated Fred Luntsford for Vice Chairman. JH Rivers made a motion to cease nominations and appoint Fred Luntsford Vice Chairman by acclamation. The motion was seconded by Bob Adkins. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

Fred Luntsford nominated JH Rivers for Treasurer. Ruthie Rainey made a motion to cease nominations and appoint JH Rivers Treasurer by acclamation. The motion was seconded by Fred Luntsford. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

A motion was made by Ralph Gilley, and seconded by Ruthie Rainey, to leave the meeting time every month at 6:00 p.m. on the dates recommended in the Board packet. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

A motion was made by Ralph Gilley, and seconded by Worley Smith, to adopt the Robert's Rules of Order. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

Ralph Gilley advised the Board the Conflicts of Interest Filings need to be turned into Director Cody McElroy by February 1, 2022.

A motion was made by Bob Adkins, and seconded by JH Rivers, to amend the agenda to add the adoption of a tie vote as a No vote. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

A motion was made by Fred Luntsford, and seconded by Ruthie Rainey, to adopt a tie vote as being a No vote. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Ruthie Rainey, and seconded by Fred Luntsford, to approve the minutes of the December 14, 2021 meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station Replacement

If Board approved, the loan will be closed on January 25th. Construction should begin in April due to a delay in materials and should be completed in a few months.

Hamilton Town Sewer Extension

Remaining application has been submitted with Block Grant for construction ready. We need to get some more funding for the project.

Lower Bold Camp

Have received comments from DEQ. The consultant and the PSA have submitted some comments back.

Pound WWTP Upgrades

Received Preliminary documents last month. Those have been reviewed internally and will be meeting with consultant to go over these comments and hope to be submitted to DEQ by March.

Director Cody McElroy submitted project updates on behalf of Lane Group

Banner Sewer

Waiting for DEQ to open up ARPA submissions. Hopefully in March.

Glamorgan Sewer

ARC can possibly be giving us \$500,00 for this project due to another project region that is not ready to move forward in Lee County. We think we can get the rest of the funding from DEQ. Bidding is projected for the Summer.

Upper Guest River Sewer Phase 1

Rural Development has approved the Environmental Report. We are getting ready to apply for the funds for this project. The first phase is from Rock Switch Road to Union Hall Road where there is a mobile home park that has a decentralized sewer plant. This is about 25-30 connections.

BOARD ACTION ITEMS

Ms. Reba Hillman presented the FY21 Audit Report.

A motion was made by JH Rivers, and seconded by Bob Adkins, that the Board accept the FY21 Audit Report. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman			Robby Robbins
Fred Luntsford, Vice-Chairman			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Ruthie Rainey			

The motion was passed.

The Board was presented loan closing documents for water and wastewater loan closings for four loans.

A motion was made by Fred Luntsford, and seconded by Worley Smith, that the Board approve authorizing resolutions for funding packages as presented and authorize the Executive Director and Chairman to execute the loan documents for all four loans. The vote was as follows.

Ayes

Nays

Abstain

Absent

Robby Robbins

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

The garbage trucks had to be reordered in October due to the factory cancellation of our original trucks ordered in August. The truck and body are manufactured by two separate companies and then joined together by the body supplier. The original estimate for delivery on the bodies was in the summer of 2022 and the trucks in October 2022. The bodies were completed well ahead of schedule and are now at the supplier in Buchanan, VA awaiting the trucks. We need to pay for these bodies since they have been manufactured. With our RD funding, once we close the loan package, we would have to begin paying debt payments on trucks we do not have currently. I am recommending we float the purchase of the garbage bodies with our reserves until the RD loan can be closed in the fall and reimburse us.

A motion was made by JH Rivers, and seconded by Bob Adkins, that the Board authorize staff to utilize unrestricted reserve accounts to pay for the purchase of two (2) Pak-Mor garbage bodies. The vote was as follows.

Ayes

Nays

Abstain

Absent

Robby Robbins

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

DIRECTOR'S ITEMS

ARPA Update

The County received the ARPA utility funds in late November and we have requested those funds from the County so we can begin applying these to customer accounts. We will be awarded just under \$70,000.

CLOSED SESSION

A motion was made by Fred Luntsford, and seconded by JH Rivers, to go into closed session at 6:28 p.m. under Virginia Code 2.2-3711(A) (8) specific legal matters, ARPA funds. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

A motion was made by Ralph Gilley, and seconded by Fred Luntsford, to return to open session at 6:50 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Fred Luntsford, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins

The motion was passed.

FINANCIALS

None

BOARD COMMENTS

Fred Luntsford wants the Board to consider allowing the Town of Appalachia to turn over the sewer connections in the Andover area to the PSA. The Council members have been spoken to and there is a consensus of the Council to move forward with this. More reports will be brought back to the PSA after more meetings.

Ruthie Rainey wants the office staff to know what a great job getting the financials done in such a timely fashion.

JH Rivers wants us to make sure we are keeping ahead on ordering supplies and materials.

ADJOURNMENT

A motion was made by Ruthie Rainey, and seconded by Worley Smith, to adjourn the meeting at 7:09 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
Ralph Gilley, Chairman			
Fred Luntsford, Vice-Chairman			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Ruthie Rainey			

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3711 (A) (8) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

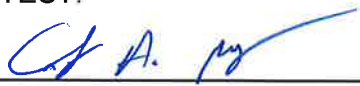
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NAYS: 0

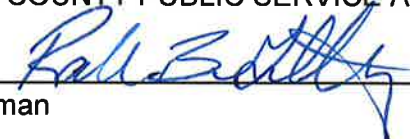
ABSENT DURING VOTE:

ABSENT DURING MEETING: Robbins

ATTEST:


Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY


Chairman

Date: 01/11/22