

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, October 11, 2022, at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey
Robby Robbins

Absent:

Fred Luntsford, Vice-Chairman

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Robby Robbins, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			Fred Luntsford
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Ruthie Rainey			
Robby Robbins			

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Worley Smith, and seconded by Ruthie Rainey, to approve the minutes of the September 13, 2022, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			Fred Luntsford
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Ruthie Rainey			
Robby Robbins			

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station

Project is closed out and final payment has been received and distributed to the contractor.

Hamilton Town Sewer Extension

Bids were received and a recommendation will be made.

Lower Bold Camp

Applications have been submitted for ARPA funds.

Pound Wastewater Treatment Plant Upgrades

Applications have been submitted for ARPA funds.

Director Cody McElroy submitted project updates on behalf of The Lane Group

Banner Sewer

Working on submitting applications for ARPA funds to DEQ.

Glamorgan Sewer

Working on submitting applications for ARPA funds to DEQ. Will advertise once we get the approval from DEQ.

Upper Guest River Sewer Phase I

Waiting on funding.

Director Cody McElroy submitted project updates for Mattern & Craig project

Pound River Interceptor

Project is under preliminary design. Survey is complete. Still working through the Environmental Process. Engineer is working on laying out the alignment of the sewer line and once that happens the Environmental consultant will be able to go back to the agencies and get directions on biological surveys. A Big Sandy Crayfish specialist will have to do the survey for the crayfish and all the environmental requirements. We are anticipating an 18-month process until it goes for bids.

Director Cody McElroy submitted project updates for PSA projects

Family Crisis Utilities

Bids were received and a recommendation will be made.

CLOSED SESSION

A motion was made by Robby Robbins, and seconded by Worley Smith, to go into closed session at 6:16 p.m. under Virginia Code 2.2-3711(A) (3 & 8). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

A motion was made by Worley Smith, and seconded by Robby Robbins, to return to open session at 6:32 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Bob Adkins, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

BOARD ACTION ITEMS

A motion was made by Robby Robbins, and seconded by Worley Smith, to approve the purchase of property number 2 as discussed in closed session for \$15,000. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

A motion was made by Robby Robbins, and seconded by Bob Adkins, to approve the purchase of property number 1 as discussed in closed session for \$25,000. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

Some basic updates to Administrative Policy 2-05, Forms 2.05B & 2.05E, and the organizational chart need to be made. The revision to this policy includes the provisions for customers to provide SSN without providing physical proof for our records. Also, for solid waste only customers, there shall be no SSN required to establish service. Finally on the forms related to solid waste portions, the customer is agreeing to allow the WCPSA to enter private roads/driveways as needed to serve the customer while at the same time indemnifying the PSA from damages for such access, ultimately removing the liability from the PSA for accessing such roads/driveways.

A motion was made by Bob Adkins, and seconded by JH Rivers, to approve the policy revisions to Administrative Policy 2-05, forms 2-05B, and 2-05E as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

On September 28th the PSA received bids from contractors for the Hamilton Town Sewer Extension Project. We received bids from two contractors: Little B and McFall Excavating. The low bid was received from Little B for \$884,326.24. Thompson & Litton has evaluated the bids and recommends award to Little B for the project.

A motion was made by Ralph Gilley, and seconded by Robby Robbins, for the Board to award the bid of the Hamilton Town Sewer Extension Project to Little B Enterprises for \$884,326.24 and authorize staff to execute the necessary construction contract pending legal review. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

On October 4th, the PSA received bids from contractors for the Family Crisis Center Utilities Extension Project. We received bids from two contractors: Boyd's Construction and McFall Excavating. The low bid was received from McFall Excavating for \$523,348.

A motion was made by JH Rivers, and seconded by Robby Robbins, for the Board to award the bid of the Family Crisis Center Utilities Extension Project to McFall Excavating for \$523,348 and authorize staff to execute the necessary construction contract pending legal review. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

DIRECTOR'S ITEMS

Pound Funding Update:

DEQ came and toured the wastewater treatment plant in Pound on October 5th. The plant is still down a clarifier. The river-bank erosion is being addressed in house. DEQ gave no definitive time for any ARPA funds to take care of the plant issues. Still working with other agencies to try to get funding so these issues can be resolved.

FINANCIALS

None

BOARD COMMENTS

Board meeting for November will be changed to the third Tuesday of the month due to Election Day. The November Board meeting will be November 15th.

ADJOURNMENT

A motion was made by Worley Smith, and seconded by Ruthie Rainey, to adjourn the meeting at 6:52 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey Robby Robbins			Fred Luntsford

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3711 (A)(4) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:


AYES: 7

NAYS: 0

ABSENT DURING VOTE:

ABSENT DURING MEETING: Luntsford

ATTEST:


Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY


Chairman

Date: 10/11/22