

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, September 13, 2022, at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey via phone

Absent:

Fred Luntsford, Vice-Chairman
Robby Robbins

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by JH Rivers, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Worley Smith, and seconded by Ralph Gilley, to approve the minutes of the August 9, 2022, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station

Pump is operational and closing out after final pay request from the contractor and end of project paperwork. Should be completed once DEQ has approved everything.

Hamilton Town Sewer Extension

Is out for bid and Pre-Bid is September 14th. This is a 13-connection project that is an extension of the Hamilton Town project. Bid opening is September 28th.

Lower Bold Camp

Waiting on the Environmental Permit to be renewed due to it expiring during the time we took over Pound.

Pound Wastewater Treatment Plant Upgrades

Sewer Plant comments were sent by Engineer back to DEQ. We have submitted our ARPA applications for funding last week. A piece of equipment (clarifier) was lost last week and hopefully have found the part to rebuild it. DEQ, Natural Resources office, Cory Scott, Delegate Kilgore's office, Senator Pillion's office, and Lenowisco were emailed to let them know how bad this situation is. We are one equipment failure away from putting sewer back into the river. PSA has put the application together to get funding.

Director Cody McElroy submitted project updates on behalf of The Lane Group

Banner Sewer

Waiting on funding.

Glamorgan Sewer

Public Hearing is September 17th for the Environmental Study. If DEQ allows us to bid, it should be this fall.

Upper Guest River Sewer Phase I

Waiting on funding.

Director Cody McElroy submitted project updates for Mattern & Craig project

Pound River Interceptor

Received approval from DHCD for \$500,00 to begin preliminary design and environmental work for this project.

Director Cody McElroy submitted project updates for PSA projects

Family Crisis Utilities

It was advertised on September 2nd and the Pre-Bid is September 14th. Bids will open on October 4th.

CLOSED SESSION

A motion was made by Worley Smith, and seconded by Bob Adkins, to go into closed session at 6:18 p.m. under Virginia Code 2.2-3711(A) (8). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

A motion was made by Bob Adkins, and seconded by JH Rivers, to return to open session at 6:34 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Worley Smith, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

BOARD ACTION ITEMS

A motion was made by Ralph Gilley, and seconded by Worley Smith, to approve the lease agreement between the PSA and J-Jireh Contracting, Inc. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

A motion was made by Worley Smith, and seconded by JH Rivers, to approve the supplemental agreement between the PSA and the Town of Pound. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Ruthie Rainey			Robby Robbins Fred Luntsford

The motion was passed.

Administrative Policies 2-03 and 2-05 need to be updated. The revisions to these policies are mainly clerical in nature to reflect the addition of the payment kiosk and removal of the drop box, update to current online/phone payment vendor, and update roles of staff to proper positions as some have changed. Also, in Policy 2-05, Establishment of Service, provisions have been added to hopefully lessen the burden on customers for starting a new service. For new taps, only property owners can do this as in the past because we are creating a new connection. For new accounts at existing connections, we have added the ability of tenants to provide rental agreements in lieu of the tenant form

A motion was made by Worley Smith, and seconded by JH Rivers, to approve the policy revisions to Administrative Policies 2-03 and 2-05 as presented. The vote was as follows.

Ayes

Nays

Abstain

Absent

Robby Robbins

Fred Luntsford

Ralph Gilley
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

DIRECTOR'S ITEMS

Solid Waste Update

We have seen an increase of customers since we recently learned one of the local/private contractors is stopping residential service at the end of September. We had been gaining momentum before this, and at the time of this meeting we are around 470 residential customers and around 37 dumpsters out. We are in the process of setting up a sizeable account with the Flatwoods Job Corps which will entail 6 dumpsters and 10 residential cans. Our new trucks are slated to be built in November and we are hopeful they will get here in early 2023.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Worley Smith, and seconded by JH Rivers, to adjourn the meeting at 6:50 p.m. The vote was as follows.

Ayes

Nays

Abstain

Absent

Robby Robbins

Fred Luntsford

Ralph Gilley
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Ruthie Rainey

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3711(A)(g) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

AYES: 7

NAYS: 0

ABSENT DURING VOTE:

ABSENT DURING MEETING: Luntsford, Robbins

ATTEST:


Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY


Chairman

Date: 9/13/22