

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, March 8, 2022, at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman via phone
JH Rivers
Hibert Tackett, Jr.
Worley Smith
Ruthie Rainey
Bob Adkins

Absent:

Robby Robbins

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney
John Broskey, Lane Group

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Bob Adkins, and seconded by Worley Smith, to approve the agenda, with the exception, of moving Closed Session for Acquisition of Real Estate before Board Action Items. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Ruthie Rainey Worley Smith Bob Adkins			Robby Robbins

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Ruthie Rainey, and seconded by Worley Smith, to approve the minutes of the February 8, 2022, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Ruthie Rainey Worley Smith Bob Adkins			Robby Robbins

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station Replacement

The Notice to Proceed is April 8th. The loan has been closed and some of the funds have been drawn down for the contractor’s first pay request. Construction should be complete in the Fall.

Hamilton Town Sewer Extension

We did receive the Block Grant construction ready money. We are working with Lenowisco and DEQ to apply for ARPA funding once the applications become available. A meeting for contract negotiations with DHCD is March 17th.

Lower Bold Camp Sewer Replacement

Has been reviewed by DEQ and waiting for them to send the approval. Waiting on the final environmental transfer of permits from Pound. We have a permit transfer that has to be extended out because of delays. Hoping to bid this summer.

Pound WWTP Upgrades

Waiting on the Engineer to make changes before submitting to DEQ.

John Broskey submitted project updates on behalf of Lane Group.

Banner Sewer

Waiting on DEQ to approve the Environmental Report. Will submit for more funding once it becomes available.

Glamorgan Sewer

Received comments from PSA after reviewing plans and those have been addressed. We did receive \$500,000 from ARC. Will be applying for more funding once it becomes available. Waiting on DEQ for the Environmental approval.

Upper Guest River Sewer Phase 1

The Environmental Report has been approved by Rural Development. Will be seeking funding options.

Director Cody McElroy submitted project updates for PSA projects.

Family Crisis Center Utilities

A meeting was held with their Engineer, Mike Clisso, and he provided a preliminary site plan. This is being reviewed to make sure our utilities will be available for them. The contract negotiations for DHCD are finishing up. The in-house design is progressing and should go to Bid in the summer.

CLOSED SESSION

A motion was made by Bob Adkins, and seconded by Worley Smith, to go into closed session at 6:14 p.m. under Virginia Code 2.2-3711(A) (3) for Acquisition of Real Estate. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Ruthie Rainey Worley Smith Bob Adkins			Robby Robbins

The motion was passed.

A motion was made by Bob Adkins, and seconded by JH Rivers, to return to open session at 6:40 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Ruthie Rainey
Worley Smith
Bob Adkins

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Worley Smith, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Ruthie Rainey
Worley Smith
Bob Adkins

The motion was passed.

BOARD ACTION ITEMS

A motion was made by Ralph Gilley, and seconded by JH Rivers, that the Board approve the option contract process and authorize the Chairman and Executive Director to execute as discussed in Closed Session. The vote was as follows.

Ayes	Nays	Abstain	Absent Robby Robbins
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Ruthie Rainey
Worley Smith
Bob Adkins

The motion was passed.

In our typical policy for establishing garbage service at the PSA, we for good reason, have several things in place to make sure the customer opening the service either owns or has tenant authorization from the landlord to open the account. We have proper identification if we need to pursue losses or tax garnishments. This is good for our water and sewer services, but this is hindering our garbage growth because the need to switch accounts through paperwork and higher deposits is sometimes burdensome on our customers because we know of several in our system where the account is in another name other than the current occupant or payee.

If the Board agrees to revise the establishment of service policy for garbage customers so that anyone wishing to establish garbage service can do so under the provision of “non-existing PSA customer”, this will result in a person opening a separate, garbage only account, and paying the \$30 (for residential) deposit to establish service. By doing this, we should see our participation increase for our garbage service.

A motion was made by JH Rivers, and seconded by Hibert Tackett, that the Board approve the policy to be updated so anyone wanting to sign up for garbage at a location in good standing, but not in their name, may do so by the “non-existing PSA customer” method.

Ayes

Nays

Abstain

Absent

Robby Robbins

Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Ruthie Rainey
Worley Smith
Bob Adkins

The motion was passed.

DIRECTOR'S ITEMS

The Board members took a tour of the newly renovated lobby.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Bob Adkins, and seconded by Worley Smith, to adjourn the meeting at 6:49 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Ruthie Rainey Worley Smith Bob Adkins			Robby Robbins

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2. - 3711(A) (7) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

AYES:

NAYS:

ABSENT DURING VOTE:


ABSENT DURING MEETING:

ATTEST:



Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY



Chairman

Date: 31 8/22