

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, June 14, 2022, at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Robby Robbins
Ruthie Rainey via telephone
Worley Smith via telephone

Absent:

Also Present:

Cody McElroy, Executive Director
Bridgett Moore, Recording Secretary
Will Sturgill, Wise County PSA Attorney

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Fred Luntsford, and seconded by Ralph Gilley, to approve the agenda, with the exception, of moving Director Items before Closed Meeting. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by JH Rivers, and seconded by Bob Adkins, to approve the minutes of the May 10, 2022, meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
		Ralph Gilley	
		Fred Luntsford	

JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Robby Robbins
Ruthie Rainey
Worley Smith

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station

The pump station was delivered the last week of May and is being set in place. Should be up and running by the July meeting and would be able to be closed out.

Lower Bold Camp

Received a Certificate to Construct from DEQ which means it is ready to go to bid. Due to the delays from the Town of Pound to us, our joint permit for environmental has expired and they will not extend it. Therefore, the permit will be resubmitted to the Army Corps of Engineers. There is also a time of year restriction, July 1st to October 31st, where we cannot be in the river working, but the goal is to be bid ready by the end of this time frame.

Pound Wastewater Treatment Plant Upgrades

Still at DEQ for their review.

Hamilton Town Sewer Extension

Waiting on DEQ to open their ARPA funds applications. Project is about \$150,000 to \$180,000 short on funding.

Director Cody McElroy submitted project updates on behalf of The Lane Group

Banner Sewer

Waiting on DEQ to open their ARPA funds applications.

Glamorgan Sewer

Received the last easement. Waiting on the environmental clearance from DEQ. Wanting to Bid this summer.

Upper Guest River Sewer Phase I

Will apply for funds for Construction when the DEQ and ARPA funding process opens this Summer or Fall

Director Cody McElroy submitted project updates for PSA projects

High Knob Rec Area Water

Due to still having funding, we will be doing some electrical upgrades to the well system. Radio controls will be installed so they do not have to operate those by hand for the tank when it gets full, it will kick the pump off.

Family Crisis Utilities

The contract should be coming any day to the County from Richmond. The design is complete and ready to go to Bid. VDOT has submitted their comments. Hoping to Bid for Construction in July.

DIRECTOR'S ITEMS

Mattern & Craig presented the Town of Coeburn Consolidation Study. Based upon the study, it is proposed the Town of Coeburn to be consolidated with the PSA. Director Cody McElroy will be sending the report to all required agencies.

CLOSED SESSION

A motion was made by Robby Robbins, and seconded by Fred Luntsford, to go into closed session at 6:30 p.m. under Virginia Code 2.2-3711(A) (1). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

A motion was made by Fred Luntsford, and seconded by JH Rivers, to return to open session at 6:40 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Robby Robbins, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Robby Robbins
Ruthie Rainey
Worley Smith

The motion was passed.

BOARD ACTION ITEMS

Some funds which were not water/sewer were erroneously included in the consolidation agreement with Pound in June 2021. Now that the Town has provided the requested documentation to verify funds, we are proposing a supplement to the agreement which will allow the PSA to return the funds to New Peoples Bank. Once New Peoples Bank has the funds, they have communicated in writing they will restore the Town's accounts accordingly. The Town will need to authorize the agreement in the June Council meeting as well for both parties to execute.

A motion was made by Fred Luntsford and seconded by Robby Robbins, that the Board approve Pound Consolidation Agreement supplement and authorize the Executive Director to execute the agreement, and in turn, restore the funds in the amounts listed in the supplement to NPB pending Pound's approval as well. The vote was as follows.

Ayes	Nays	Abstain	Absent
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Ralph Gilley
Fred Luntsford
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Robby Robbins
Ruthie Rainey
Worley Smith

The motion was passed.

Each year the Board approves internal accounting transfers to button up our accounting for the fiscal year. This year the following three (3) transfers and motions are needed:

A motion was made by Fred Luntsford and seconded by Robby Robbins, that the Board approve permanently transferring \$171,040.00 from water fund to garbage fund from the VIP Capital off set reserve for the purchase of capital assets (garbage truck bodies). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

A motion was made by Robby Robbins and seconded by Hibert Tackett, that the Board approve permanently transferring \$120,000.00 from the water operating fund to the garbage operating fund for garbage start-up expenses. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

A motion was made by JH Rivers and seconded by Bob Adkins, that the Board approve permanently transferring \$90,000.00 from capital water fund to the capital sewer fund to cover capital project expenses that have been paid ahead of grant/loan closings. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

The appraisal report for the purchase of the new shop has been delivered to us by Miller & Long. The appraisal of the property and building is \$630,000. This is in line with our purchase price of \$625,000. The report has been forwarded to the bank and our bond counsel.

A motion was made by Robby Robbins and seconded by Fred Luntsford, that the Board accept the appraisal from Miller & Craig for the new shop purchase and authorize the Chair and Executive Director to execute all documents for loan closing. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley			
Fred Luntsford			
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Robby Robbins			
Ruthie Rainey			
Worley Smith			

The motion was passed.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Robby Robbins, and seconded by Ralph Gilley, to adjourn the meeting at 7:01 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley Fred Luntsford JH Rivers Hibert Tackett, Jr. Bob Adkins Robby Robbins Ruthie Rainey Worley Smith			

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman

CERTIFICATION OF A CLOSED SESSION

WHEREAS, The Wise County Public Service Authority has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and;

WHEREAS, Section 2.2-3711 (A)(1) of the Code of Virginia requires a certification by the Wise County Public Service Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wise County Public Service Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Wise County Public Service Authority.

VOTE:

AYES:

NAYS:

ABSENT DURING VOTE:

ABSENT DURING MEETING:

ATTEST:


Executive Director, Clerk

WISE COUNTY PUBLIC SERVICE AUTHORITY


Chairman

Date: 6/19/22