

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, June 8, 2021 at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins
Ruthie Rainey via telephone

Absent:

Fred Luntsford, Vice-Chairman

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney
John Broskey, Lane Group

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Robby Robbins, and seconded by Worley Smith, to approve the agenda as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins Ruthie Rainey			Fred Luntsford

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by Robby Robbins, and seconded by Hibert Tackett, to approve the minutes of the May 11, 2021 meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins Ruthie Rainey			Fred Luntsford

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station Replacement

Had to be resubmitted by Abingdon DEQ to Richmond DEQ and then will be advertised for Bids.

Hamilton Town Sewer Extension

All the permits are in but one from Army Corp. Have received all the easements except for 2 out of the 13. Once this is completed, we will make the final application to Block Grant for construction ready funds. Hope to bid the project in late Fall.

John Broskey submitted project updates on behalf of Lane Group

Banner Sewer

There was a change in alignment due to an easement issue. Finalizing plans to submit to DEQ for their review to get their approval on bid ability. All permits are in place.

Glamorgan Sewer

Getting easements and plats ready so Gordon can get those started. Preliminary layout is complete.

Upper Guest River Sewer Phase 1

Began work on the Environmental Reports.

Director Cody McElroy submitted project updates for PSA projects.

High Knob Rec Area Water

Broke ground on the project this week. Have received all the materials. The crew is beginning to dig out at the Camp Ground section. The City of Norton will begin helping to lay the pipe once we have completed the digging.

CLOSED SESSION

A motion was made by Robby Robbins, and seconded by Worley Smith, to go into closed session at 6:08 p.m. under Virginia Code 2.2-3711(A) (3 & 8). The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman			Fred Luntsford
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			

The motion was passed.

A motion was made by Bob Adkins, and seconded by JH Rivers, to return to open session at 7:15 p.m. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman			Fred Luntsford
JH Rivers			
Hibert Tackett, Jr.			
Bob Adkins			
Worley Smith			
Robby Robbins			
Ruthie Rainey			

The motion was passed.

A closed session resolution, attached, was read aloud by Director Cody McElroy and a motion was made by JH Rivers, and seconded by Robby Robbins, to adopt the resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins Ruthie Rainey			Fred Luntsford

The motion was passed.

BOARD ACTION ITEMS

Per our insurance carrier, VA Corp, each year the Board must elect to include themselves on the PSA's Workers Compensation coverage. The Board has elected to do so in the past.

A motion was made by Robby Robbins, and seconded by Hibert Tackett, that the Board be included in the PSA's Workers Compensation coverage and adopt the attached resolution. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith Robby Robbins Ruthie Rainey			Fred Luntsford

The motion was passed.

As our accounting practices are becoming more accurate and, as we have done in the past, there will need to be a small transfer from water to sewer for our capital account. This account is used for projects and other, larger capital purchases.

A motion was made by Worley Smith, and seconded by Robby Robbins, that the Board authorize staff to perform a due from water/due to sewer transfer up to \$50,000 for FY20-21 for the Capital Account.

Ayes	Nays	Abstain	Absent Fred Luntsford
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Ralph Gilley, Chairman
 JH Rivers
 Hibert Tackett, Jr.
 Bob Adkins
 Worley Smith
 Robby Robbins
 Ruthie Rainey

The motion was passed.

The Town of Pound Council has voted to consolidate the Town’s water and wastewater utilities with the PSA. As such, final adjustments are being made to the draft consolidation agreement approved by the PSA Board in February 2021. The PSA Board now needs to authorize a final approval of this agreement with final adjustments made.

A motion was made by Bob Adkins, and seconded by Worley Smith, that the Board approve the consolidation agreement with the Town of Pound and authorize the Board Chair, Executive Director, and Board attorney to complete any final details. The vote was as follows.

Ayes	Nays	Abstain	Absent Fred Luntsford
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Ralph Gilley, Chairman
 JH Rivers
 Hibert Tackett, Jr.
 Bob Adkins
 Worley Smith
 Robby Robbins
 Ruthie Rainey

The motion was passed.

Final revisions have been made to the sewer MOU for the moral obligation which involves the Town of Coeburn, Wise County, and Wise County PSA. The PSA Board needs to approve this final version and authorize signature.

A motion was made by Worley Smith, and seconded by Robby Robbins, that the Board approve the Coeburn Sewer MOU and authorize the Executive Director to execute on behalf of the PSA. The vote was as follows.

Ayes

Nays

Abstain

Absent

Fred Luntsford

Ralph Gilley, Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins
Ruthie Rainey

The motion was passed.

DIRECTOR'S ITEMS

With the consolidation of Pound, the PSA staff is very busy working towards the integration of Pound's utilities. We are actively in meetings with state regulatory agencies, funding agencies, the Town administration, and financial stakeholders. A few priority things are: working with state on transfer of operating permits for water and sewer, work on customer database integration, and revising PSA budget to include Pound financials. We are pursuing an aggressive schedule to begin operations, maintenance, and billings as quickly as possible.

With the approval of the Coeburn Sewer MOU and finishing of Banner Sewer design, we should be ready to advertise the project in the next 30-45 days. Also, all procurement has been approved by VDH/DEQ for the consolidation study. Once Coeburn approves the intermunicipal agreement, we will issue a task order to begin the consolidation study with the Town. There will be a meeting on the 14th with the Town of Coeburn.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Worley Smith, and seconded by Robby Robbins, to adjourn the meeting at 7:22 p.m. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith
Robby Robbins

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman