

MINUTES

CALL TO ORDER/ROLL CALL

The Wise County Public Service Authority held its regular monthly Board Meeting on Tuesday, March 9, 2021 at 6:00 p.m. in the PSA Board Room in Norton. Chairman, Ralph Gilley, called the regular monthly meeting to order and the Director, Cody McElroy, called roll.

Members Present:

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith

Absent:

Ruthie Rainey
Robby Robbins

Also Present:

Cody McElroy, Executive Director
Elaine Minor, Recording Secretary
Will Sturgill, Wise County PSA Attorney
Jon Broskey, Lane Group

PRAYER/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Worley Smith, and seconded by Bob Adkins, to approve the agenda with an addition under Board Action Items of Sale of Surplus Property. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey
Robby Robbins

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith

The motion was passed.

PUBLIC EXPRESSION

APPROVAL OF MINUTES

A motion was made by JH Rivers, and seconded by Ralph Gilley, to approve the minutes of the February 9, 2021 meeting as presented. The vote was as follows.

Ayes	Nays	Abstain	Absent
Ralph Gilley, Chairman Fred Luntsford, Vice-Chairman JH Rivers Hibert Tackett, Jr. Bob Adkins Worley Smith			Ruthie Rainey Robby Robbins

The motion was passed.

PROJECT UPDATES

Director Cody McElroy submitted project updates on behalf of T&L.

Airport Hollow Pump Station Replacement

We have comments from DEQ and those have been responded to. A call has been scheduled with Thompson & Litton to get a final schedule. Should be able to advertise in 30-45 days. Have to make sure our Environmental Processes are approved.

Hamilton Town Sewer Extension

Received preliminary layout and is being reviewed. We have submitted ARC grant application which would be \$500,000 if awarded. Once we get the design wrapped up and construction documents completed, we will submit to Block Grant for construction ready funding. If we get funded for both of these the PSA will only be out \$6.800.

John Broskey submitted project updates on behalf of Lane Group

Banner Sewer

Finalized the Pump Station designs as far as the site plans and now working on the electrical.

Glamorgan Sewer

Received Topo mapping last week. Hope to have preliminary designs, layouts, and existing utilities completed by the end of the month.

Upper Guest River Sewer Phase I

Working on the PER. Lenowisco has submitted ARC application. Working on LMIs to have enough to submit a DHCD Application.

Director Cody McElroy submitted project updates for Mattern & Craig

Natural Gas RFP

Data collections complete and working on financial models for this.

Garbage Collection Study

Study is complete and closed out and was presented to Wise County Board of Supervisors workshop last month. Working on getting our costs more concrete.

Director Cody McElroy submitted project updates for PSA projects

High Knob Rec Area Water

Forest Service submitted their additional in-house funding request for \$15,000 which would redo their entire system at the Rec Area. Still some environmental testing to be done around the well site to make sure no habitats would be affected. There has been discussion about the septic system for the lower bath house in the future.

BOARD ACTION ITEMS

We are in the process of sending back three vehicles that were leased. One of the trucks had to have some electrical work done before being sent back and the City of Norton called and stated they are in need of a truck. PSA lawyer, Will Sturgill, researched the code section to see if we could purchase the rest of the lease and sale this vehicle to the City of Norton versus sending it back to Enterprise and them selling it at a loss. This would give us the opportunity to help a local government in need of a vehicle at no cost to us.

A motion was made by Ralph Gilley, and seconded by Worley Smith, that the Board declare old unit #12 surplus property and sale to the City of Norton. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey
Robby Robbins

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith

The motion was passed.

DIRECTOR'S ITEMS

Director Cody McElroy provided a monthly update regarding PSA operations during the COVID-19 pandemic. We are monitoring cases and the positivity rate in our area has dropped.

Our kiosk is fully operational. The staff has been going outside and helping customers if needed. These payments are all live.

We are still working on our COVID relief funds of a little over \$8,500 and we are down to \$4,000. The State did tell us we can apply this funding to a customer more than once.

The disconnect moratorium for utility disconnects is still in effect. We have \$25,371 in arrears and the magic number for us is over \$38,000.

Our water revenues were up as noted in the January 2021 Income Statement. We are hopeful to see a positive trend continue and subsequently a positive effect on our budget.

Over half of the staff has signed up or been vaccinated for COVID-19.

Director Cody McElroy provided an update on the Town of Pound and we are currently waiting on them for an update.

FINANCIALS

None

BOARD COMMENTS

ADJOURNMENT

A motion was made by Fred Luntsford, and seconded by Worley Smith, to adjourn the meeting at 7:00 p.m. The vote was as follows.

Ayes

Nays

Abstain

Absent

Ruthie Rainey

Robby Robbins

Ralph Gilley, Chairman
Fred Luntsford, Vice-Chairman
JH Rivers
Hibert Tackett, Jr.
Bob Adkins
Worley Smith

The motion was passed.

ATTEST:

Wise County Public Service Authority



Director



Chairman